



ADMISSION TO THE BUCHEL COLLEGE OF ARTS AND SCIENCES LEBRON JAMES FAMILY FOUNDATION SCHOOL OF EDUCATION

Welcome to the Buchtel College of Arts and Sciences (BCAS) Lebron James Family Foundation School of Education (LBJFF SOE). We welcome all students who are interested in pursuing academic studies in one of our licensure areas.

All students interested in the SOE are classified as preadmission students until certain courses are completed with both a preadmission gpa and overall gpa minimum of 2.5.

Pre-Admission and Admission

Pre-admission means that you have not been formally admitted into your intended academic major. It should be your priority to meet the requirements for full admission to the SOE as soon as possible. Many of the core classes in the Professional Education, Literacy, and Teaching Content core require formal admission.

After certain criteria and prerequisites have been met, students will be **fully admitted** to their selected program or major, and the Degree Progress Report (DPR) is automatically changed to reflect the update.

For the LBJFF School of Education, the majority of students, new and transfer, must complete the following preadmission requirements:

- General Education Quantitative Reasoning (Math/Statistics/Logic)
- Two General Education Writing courses with a grade of "C" or better
- Two General Education Natural Science courses (7 cr min) (one course must be a lab course) [NOTE: Honors, Art Education and Music Education students complete one natural science (3 cr)]
- General Education Speaking course [NOTE: not required for Honors students]
- Two General Education Social Science courses [NOTE: Art Education and Music Education students complete one social science]
- Earned a minimum 2.5 cumulative (overall) GPA and a minimum 2.5 GPA in the above preadmission courses

TYPES OF ACADEMIC ADVISING

Professional Academic Advising

Your first two semesters of college coursework are tailored as much as possible to help you complete the majority of your preadmission courses. Placement in coursework is contingent upon standardized test scores (ACT/SAT-R), placement scores, AP scores, College Credit Plus, etc. Please see these webpages for additional information:

<https://www.uakron.edu/counseling/testing-services/alternative-credit>; <https://www.uakron.edu/ccp/>

All BCAS LBJFF SOE students will have the opportunity to work closely with their preadmission academic advisor to discuss their academic, career, and personal goals, FBI/BCI testing, and to ensure that the appropriate classes are taken each semester to make satisfactory academic progress towards completion of their degree. All new incoming BCAS LBJFF SOE freshmen are required to do progress checks with their assigned academic advisor.

It is recommended that students meet with their advisor each semester **prior to their registration date** in order to ensure timely registration and enrollment in priority classes.

Faculty/Departmental Advising

BCAS LBJFF SOE students also have a faculty advisor within their teaching content/licensure program. Faculty advisors will be assigned to students after being fully admitted to their program. Faculty members assist students with:

- Comprehensive information and advising, course selection, course substitutions/waivers, degree clearance, etc., related to the major content of the program
- Sharing of information related to the Ohio Assessment Educators tests, student teaching, etc.

For additional information on the School of Education please review the website: <https://www.uakron.edu/education/>

Preadmission advising information may be found here: <https://www.uakron.edu/education/current-students/preadmission-advising>. Please review the student expectations and preparation page: <https://www.uakron.edu/education/advising/>

BCI and FBI REQUIREMENTS

Background Checks are MANDATORY for all field work in the LeBron James Family Foundation School of Education (SOE). As a student, your BCI/FBI check must be done in the state of Ohio.

1. **BCI & FBI clearance must be completed *PRIOR* to the start of the semester.** If you are in the SOE, expect you will be in classes with field and have it ready on the first day of class. Do not wait until the semester starts, because it takes 30 days to process your request (see additional note below). ***By the end of July each year you should have your clearance in progress for the year.*** Background checks are good for one year.
2. School districts or agencies will not let you in the building if you do not have a current BCI and FBI. **You cannot start your field work or student teaching without current BCI and FBI clearance.** There are no exceptions to this, and the delay will result in failure to complete the assignment.
3. **BCI and FBI results should NOT be sent to the University** or the School of Education. The results should be sent to you, the student, not the SOE. You are responsible for presenting them to instructors and in your field placement. Any copy sent to the University will be returned to the state.
4. **Send one copy to the Ohio Department of Education and one copy to your HOME address.** Make back up photocopies for your records in case you misplace one.
5. **Submit a copy of the cleared results to the district where you are placed.**
6. At the time of your check, you will need to give a code. Please see chart below for the codes to be used.
7. To find a location to get BCI and FBI checks (Webchecks), follow this link: <https://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck/Webcheck-Community-Listing>

Additional information on background checks may be found here:

<https://www.ohioattorneygeneral.gov/backgroundcheck>

***It takes 30 days for the state to process your check. If something is on your record, even if it has been expunged, it will take longer to process. The School of Education and/or the school district or agency has the right to decline your placement. If you have a misdemeanor on your record, the Ohio Department of Education indicates it will not prevent you from obtaining your license, but the school district may not accept you in their schools. If you incur a new violation when you start the semester, you must report it to the Director of Student Teaching & Field. The Ohio Department of Education has a website on Educator Conduct for your review:

<http://education.ohio.gov/Topics/Teaching/Educator-Conduct/Educator-Conduct-FAQs>

Background Check Requirements

Field Experience & Student Teaching - Note: Use the following codes and send to the following locations:

FBI	3319 39	Public School District or Chartered Nonpublic School Employees and School Bus Drivers
BCI	3319 39B1	School Employees - non-teaching positions

Note: Send copies of background check to your **HOME address** and to **Ohio Department of Education (ODE)**

***DO NOT** send copies to **The University of Akron**

Recommended Sites for Background Checks:

People Check Services - Eric McCoy

101 5th Street SE
Suite D & J
Barberton, Ohio 44203
(234) 718-3008

Mrs. Tender - Chippewa

56 North Portage St.
Doylestown, Ohio 44230
330-658-6368 ext. 2101

USA Mobile Drug Testing of Northeast Ohio

449 W. Liberty Street
Medina, Ohio 44256